

RESOURCE CENTER

Juvenile Court houses a Resource Center available to the public. Here you can:

- Use computers to browse for information relevant to your court needs.
- Obtain help with research pertaining to your case.
- Fill out applications for orders of protection and injunctions against harassment, as well as other court forms.

COMPLAINTS

If you believe you have not been provided effective language assistance for a court or probation proceeding, or any service provided by the court, please submit a **Language Access to Court Services Complaint Form**.

You may obtain this form by calling CITS at the numbers above or downloading the form from the Court's website (www.sc.pima.gov).

IMPORTANT INFORMATION

- Make sure you read and understand all court mail.
- Pay close attention to hearing dates and deadlines.
- Don't ignore summons, subpoenas, or other legal obligations.
- Arrive for your hearings on time.
- Keep your address and contact information (phone number, e-mail address) up-to-date with the court.
- If you need **interpretation services or reasonable communication accommodations**, call **(520) 724-2961** as soon as you learn the date and time of your future court proceeding to request assistance.
- For information regarding filing fees and costs, as well as deferral or waiver of fees and cost, contact the Clerk of Court at **(520) 724-2064**.

The mission of the Pima County Juvenile Court is to ensure children are protected, youth are rehabilitated, and the community is safe by administering timely and impartial justice, and by providing innovative services.



ENGLISH

GUIDE FOR THE COURT USER WITH LIMITED ENGLISH PROFICIENCY (LEP)



Pima County Juvenile Court
2225 East Ajo Way
Tucson, AZ 85713

(520) 724-2000

www.sc.pima.gov

COURT INTERPRETATION AND TRANSLATION SERVICES (CITS)

JUVENILE COURT (520) 724-2961

The Court Interpretation and Translation Services (CITS) of the court is committed to ensuring meaningful access to protect the rights of all court users.

If you are court-involved and need interpretation services, please contact the CITS office to schedule the appropriate language interpreter before your court appearance:

When using a court interpreter remember that the interpreter's job is to communicate exactly what is said, without adding, omitting, or changing any part of the communication.

A COURT INTERPRETER WILL NOT

- Give you legal or personal advice.
- Answer questions about the law or the legal process.
- Talk to you about your case.
- Explain what words mean, or what is happening in court.
- Have a conversation with you, your family, or anyone involved in your case.

ORDERS OF PROTECTION AND INJUNCTIONS AGAINST HARASSMENT

If you or a family member are at risk of becoming a victim of domestic violence by another family member, spouse, or former spouse, among other relationships, you can apply for an Order of Protection. Injunctions Against Harassment can be used for disputes between neighbors or strangers.

The order of protection forms need to be filled out online at AZPOINT (<https://azpoint.azcourts.gov>).

Before you ask for an Order of Protection

You can talk with a victim's advocate before you file by calling (602) 279-2900 or (800) 782-6400.

You must go to an Arizona court to file your petition. If the judge grants your petition, the Order of Protection will be sent out for service the same day. There is no cost for service.

If you need language assistance to complete court forms, including orders of protection, contact CITS by phone: (520) 724-2961 or by e-mail: jvcits@sc.pima.gov

