

INSTRUCTIONS FOR COMPLETING PETITION FOR CONCILIATION

USE THIS FORM to request conciliation counseling if **you are legally married**. You may request counseling whether or not a dissolution action has been filed with Pima County Superior Court. If you choose to file a **PETITION FOR CONCILIATION**, you and your spouse will be required to attend at least one session of free counseling provided by the Family Center of the Conciliation Court. **Only the person filing the Petition for Conciliation may withdraw it.**

INSTRUCTIONS (PAGE ONE):

Neatly print your name and your spouse's name in the top left-hand corner of the document. **The person completing the form is the petitioner regardless of your status in any divorce proceeding.**

Print the names, ages and dates of birth of any minor children whose welfare is affected by the controversy.

Print your address and home/work phone numbers. Be sure to include the zip code in your address.

Print your spouse's address and home/work phone numbers. Be sure to include the zip code. Ensure that the address you provide is the address at which your spouse receives mail. If the address is in care of a business, we cannot assure the orders will reach the spouse.

Check if a domestic relations action is pending through Pima County Superior Court, and if so, include the dissolution number. (The dissolution number will usually begin with a D-).

Check whether you are the petitioner or respondent in the dissolution case if applicable.

INSTRUCTIONS (PAGE TWO):

Indicate if you or your spouse need an interpreter. If so, write in the language needed.

Neatly Print your name in the space provided at bottom left. Provide your signature and date of filing in lower right.

Above your printed name, provide the following if applicable: Your attorney's name and address.

Above your signature, provide the following, if applicable: Your spouse's attorney's name and address.

FILING PETITION FOR CONCILIATION

There are two ways to file your petition for conciliation. In either case, we will need the **original Petition for Conciliation and two copies**.

1. Bring the form in person to Family Center of the Conciliation Court, 32 N. Stone Avenue, Suite 1704, Tucson, AZ 85701-1403. (17th Floor, Pima County Legal Services Building).
2. You may have the petition notarized at the bottom of the second page. Mail the original and copies to the above address