

# Letters of Guardianship of Minor(s)



## Packet #12



These forms must not be used to engage in the unauthorized practice of law. The court is not responsible for (1) actions taken by the users of these forms or (2) the users' reliance upon the instructions or information provided.

Updated March 2016

# General Instructions for Completing This Packet



You may use fillable forms available online at:

<http://www.azcourts.gov/selfservicecenter/Self-Service-Forms/Filing-for-Minor-Guardianship>

or print the attached form and complete by hand. If you are filling out this form by hand, please use ink.

This packet contains the following form that must be filled out and submitted to the Court:

- **Letters of Guardianship of Minor(s)**

## Caption:

**Personal information** – Fill in your name, street address, city, state, ZIP code, and telephone number.

**Case No. & Judge/Commissioner** – Leave this blank. The clerk will fill in this information for you when you file your Petition.

**In the Matter of the Guardianship of** – Enter the name of the Minor.

The next information you will need to fill out is in the space below ISSUANCE OF LETTERS.

Enter your full name, your co-guardian's full name (if applicable), and the minor's full name and date of birth. The Judge will fill in any restrictions and the Clerk of the Court will sign the letter.



Keep these letters in a safe place, as they will be needed to enroll the minor in school and perform other functions of a parent. When using the letters, allow the necessary agency to make a copy for their files, but require them to return the original to you.

