



Public Visitation to Superior Court's Law Library & Resource Center Suspended; Remote Services Expanded

As the risks associated with COVID-19 continue to increase, the Arizona Superior Court in Pima County remains committed to protecting the public, its staff, and its judiciary. So, while the Court continues to function, the spread of the virus has demanded we adjust the way we interact with the public.

Therefore, Pima County Superior Court's Law Library & Resource Center, which serves almost 7,000 patrons each month, has closed to the public and suspended all in-person services immediately, and until further notice.

To continue serving its patrons, however, Law Library staff will respond to email and telephonic requests from the public and attorneys, Monday through Friday, 8:00 a.m. until 4:45 p.m.

REFERENCE ASSISTANCE:

In your communications, please provide as many details as possible so we may better serve you.

- This information may include:
 - Type of case, most recent case activity, what you hope to accomplish, is the case post or pre-decree?

Telephone: Please call **520-724-8456** to speak with Law Library staff Monday through Friday, 8:00 a.m. through 4:45 p.m. Staff will assist and guide patrons to sources of current, accurate legal information.

Email: Please send questions to LawLibrary@sc.pima.gov, and a Law Library staff member will respond.

Law Library Website: The public may visit the Superior Court's [Law Library](#) online, where reference materials, self-service forms, and research guidance can be found.

Legal Forms: Library staff will scan and email up to 15 pages from an item in the Law Library's print collection, or photocopy items (at no charge to the public) for collection outside of the east entrance to the Superior Courthouse, located at 110 W. Congress in Tucson, 85701. When requesting forms, please provide the title of the exact form needed, if possible.

➤ Document Pickup

- Patrons who call between 8:00 a.m. and 1:00 p.m. may collect their documents the same day.
- Patrons who call between 1:00 p.m. and 4:45 p.m. may collect their documents the following day.
- Document pickup will be available during regular business hours, from 8:00 a.m. until 5:00 p.m., Monday through Friday.



Westlaw Legal Research: If provided an exact citation, Law Library staff will email Westlaw search results.

LEGAL ADVICE

While the Arizona Code of Conduct for Judicial Employees prohibits court employees from providing legal advice, Law Library staff can:

- Provide information that may help you prepare for court;
- Explain general court processes and procedures;
- Provide court forms;
- Refer you to applicable state and local court rules; and,
- Advise how to contact an attorney.

Please allow 48 business hours for Library staff to respond to your requests, due to increased call and email volume.

The Court thanks you for your understanding and your patience. Stay well.