

APPENDIX E

Service Specifications and Methodology

Psychological Evaluation / Assessment

A. Service Specifications

1. Service Definition:

This service provides for specific assessment, evaluation and/or consultation to determine and address behavioral health problems and may make treatment recommendations or advise certain interventions. Consultation may consist of providing assistance in planning, developing and suggesting treatment plans, program recommendations, as well as staff consultation and/or training.

2. Standards/Licensure Requirements:

Psychiatrists must be licensed M.D.'s and meet state requirements in accordance with Arizona Revised Statutes, Title 32, Chapter 13, Article 2, et seq. or Title 32, Chapter 17, Article 2, et. Seq. All testing must be performed through standardized and non-abbreviated psychometric assessments unless abbreviated assessments are clinically appropriate. All diagnostic statement shall conform to current DSM terminology.

3. Units of Service:

One unit of service is one completed evaluation, as evidenced by a completed report.

4. Service Goals:

- a. To effectively identify offender-specific psychiatric profile, behavioral health history, and potential risk to self, others, and the community.
- b. To produce a comprehensive well organized, easy to understand, professional quality report.
- c. To submit the report to the court in a timely manner.

5. Service Tasks:

- a. Review referral material and questions, assess the subject's readiness for testing, and develop an evaluation strategy.
- b. Identify the offender specific victim profile, offense history, and risk to community, and useful assessment scores.
- c. Conduct clinical interviews.

d. Provide a written report, which includes:

1. Clinical impression
2. Interpretations of the data
3. Diagnostic statement, which conforms to current DSM terminology
4. Specific treatment and therapeutic recommendations
5. Educational recommendations
6. Supervision strategies
7. Medical and medication recommendations.

e. For neuropsychological assessment:

In addition to the protocols listed above, neuropsychological reports will delineate between the neurologically based causes for behavior versus an emotional dysfunction.

f. For consultation:

Provide consultation based upon agency specific requirements including, but not limited to multi-disciplinary team staffing, staff training, or on-site case consultation

g. For mental status report only:

In addition to above protocols, review the referral materials and prepare requested written report as required.

B. Service Delivery Methodology

To accomplish the goal of this program during the term of this agreement, the Contractor will perform the tasks specified and implement a methodology for delivery of services. Please address each item listed below; use additional pages as necessary but conform to the format:

1. Do you use psychometric instruments or other tools to support your clinical impression, if so, describe?
2. Do you include a medical/health assessment as part of your evaluation?
3. How will you evaluate risk to self, others and community, as well as re-offense risk?

4. Do you or your staff has areas of specialization, or have you received specialized training? If so, describe.

5. Please submit an example of a completed psychiatric evaluation.