

APPENDIX D

Service Specifications and Methodology

Intellectual Assessment/ IQ

A. Service Specifications

1. Service Definition:

This service provides for specific assessment and/or consultation to determine and address intellectual functioning, related behavioral health problems and may make treatment recommendations or advise certain interventions. Consultation may consist of providing assistance in planning, developing and implementing programs or treatment plans as well as staff consultation and/or training.

2. Standards/licensure requirements:

Psychologists must be licensed by the Board of Psychologists Examiners under Arizona Revised Statutes, Title 32, Chapter 19, and Articles 2 & 3. M.D.'s must meet state requirements in accordance with Arizona Revised Statutes, Title 32, Chapter 13, Article 2, et seq. or Title 32, Chapter 17, Article 2, et. Seq. All testing must be performed through standardized and non-abbreviated psychometric assessments unless abbreviated assessments are clinically appropriate. All diagnostic statement shall conform to current DSM terminology.

3. Units of Service:

One unit of service is one completed evaluation, as evidenced by a completed report.

4. Service Goals:

- a. To effectively identify and treat behavioral and emotional offender-specific profile, behavioral health history, and potential risk to the community in a timely manner;
- b. To recommend treatment, programming, and/or therapy services.
- c. To provide approach patterns of supervision.

5. Service Tasks:

- a. Review referral material and questions, assess the subject's readiness for testing, and develop an evaluation strategy.
- b. Identify the offender specific victim profile, offense history, and risk to community, and useful assessment scores.
- c. Conduct clinical interviews
- d. In accordance with testing strategy, conduct any or all testing deemed necessary

e. Provide a written report, which contains:

1. Test results
2. Interpretations of the data
3. Diagnostic statement, which conforms to current DSM terminology
4. Specific treatment recommendations
5. Educational recommendations
6. Treatment and therapy interventions
7. Supervision strategies

B. Service Delivery Methodology

To accomplish the goal of this task during the term of this agreement, the Contractor will perform the tasks specified and implement a methodology for delivery of services. Please address each item listed below; use additional pages as necessary but conform to the format:

1. What assessment tools and instruments do you use to insure accurate results for Intelligence/IQ assessments?
2. How will you evaluate client functionality?
3. What specialized training or credentials do you have to conduct intellectual evaluations?
4. Approximately how many cognitive/IQ assessments have you done in the last two years?
5. Please submit a sample of an intellectual assessment.