

DIVORCE WITH CHILDREN DECREE



Packet # 4



These forms must not be used to engage in the unauthorized practice of law. The court is not responsible for (1) actions taken by the users of these forms or (2) users' reliance upon the instructions or information provided.



IMPORTANT!

This form *should only be used* if your divorce involves children. If you and your spouse do not have minor children together either by birth or adoption, **STOP**. You must use Packet # 7, *Divorce Without Children Decree*.

GENERAL INFORMATION & Frequently Asked Questions

What is a Decree?

The Decree is the final step in your divorce. It is a legal order from the court (signed by a judicial officer) that ends your marriage. It also determines the rights and responsibilities between you and your spouse after the divorce.

A decree states:

- Who is given what property
- Which debts will be paid by each person
- Who will pay spousal maintenance and how much
- How the child(ren) will be parented
- Who will pay child support and how much



What do I include in my Decree?

The court cannot order something in your Decree that you did not ask for in your Petition. There are two exceptions:

1. Your spouse has already agreed to the change, or
2. The change is clearly a benefit to your spouse

It is a good idea to have the Petition with you as a guide while you fill out this form.

What if I want something different from what I asked for in my Petition?

If your situation has changed since you filed your Petition, and now you want to make an adjustment, you cannot do so with the Decree.

You must first:

- Fill out and re-file Packet # 2, *Divorce with Children Petition* with your new requests
- Serve the amended Petition on your spouse, just as you did with the original. See Packet # 10, *Service on the Other Party*.

What is “community property”?

Arizona is a community property state. This means that almost all property that you and your spouse get during the marriage probably belongs to both of you. It also means that you are probably both responsible for any debt you take on during the marriage. Community property and debt must be divided between you and your spouse at the time of your divorce.

What is “separate property”?

Separate property is not community property—it only belongs to one spouse. Property received as a gift or inheritance is considered separate property and usually belongs only to the spouse that received the gift or inheritance. Property owned before the marriage is also considered separate property and usually belongs only to the spouse who bought the property before the marriage. “Separate debts” are debts acquired before the marriage. They should be paid by the spouse who brought the debt into the marriage.

Do I need a lawyer’s help?

There are times when more complex legal problems will come up, and you may want to get the advice of a lawyer. There are lawyers who will help you help yourself. This means that they will only charge you for giving you the help that you need: you can complete the court forms on your own or ask the lawyer for help.

For more information, call the [Law Library and Resource Center at \(520\) 724-8456](#).



This symbol is a warning. It can mean a few different things:

- The topic can be confusing and you may need to ask a lawyer for help
- You may need to make sure that something is done

Whenever you see this symbol, ***make sure*** you read the information carefully and understand it fully.

Do I have to obey the Decree?

Yes, you must obey your divorce decree. The decree has the same authority as any other court order and must be taken seriously. If either you or your spouse does not follow the decree, the other party can ask the court for help to enforce the terms.

Any party that does not follow the orders of the divorce decree can be found in “contempt of court.” Contempt of court means that you have *disobeyed* or *disrespected* the authority of the court, and you could be ordered to pay a fine or serve time in jail.



Instructions for Completing Divorce Decree (With Children)

THE CAPTION

- **Personal information** – Fill in your name, street address, city, state, ZIP code, telephone number.
- **Case No.** – Enter your Superior Court “D” Number, as found on your Petition.
- **Petitioner** – Enter your name as the Petitioner.
- **Respondent** – Enter the name of your spouse as the Respondent.

STOP!



If your spouse filed a Response to the Petition for Dissolution with Children, *only complete the caption of these forms*. You cannot complete the decree in advance if you have been ordered to attend a settlement conference or trial.

If your spouse did not file a Response, and you are seeking a divorce decree by default, please continue. But remember, the court cannot order something that you did not ask for in your Petition. It is a good idea to have the Petition with you as a guide while you fill out this form.

THE COURT FINDS AS FOLLOWS:

1, 2, 3a-e.

- These sections state that the court has the legal power, or jurisdiction, to hear the issues in your case and to make orders regarding your divorce, property and debts, and spousal maintenance. On section d. mark if your marriage IS or is NOT a covenant marriage.

3f. As To Property And Debts

Check

- If you and your spouse **did not** gain any property or debts while you were married.
- If you and your spouse **have already agreed** on how your community property and debts should be divided.
 - Describe this agreement in sections 11 and 12, “The Community Property and Debts Shall

Be Divided As Follows” and “The Community Debts Shall Be Paid As Follows.”

- If you and your spouse **have not agreed** on how your community property and debts should be divided, but you are asking for a division of property consistent with what you asked for in your Petition.
 - Describe your request in sections 11 and 12, “The Community Property Shall Be Divided As Follows” and “The Community Debts Are Ordered To Be Paid As Follows.”

3g. This Court has jurisdiction under A.R.S. § 25-1001

This section states that the court has authority to make legal decision-making and parenting time orders in your case.

- Check all the boxes that apply to you, your children, and your spouse.

3h. Pregnancy

Check

- If the wife **is not** pregnant
- If the wife **is** pregnant
- Check whether the husband “IS” or “IS NOT” the father of the child

3i. This Court has jurisdiction under A.R.S. § 25-1221

This section states that the court has authority to make child support orders for your case.

- Check all the boxes that apply to you, your children, and your spouse.

3j. Complete only if supervised or no parenting time is ordered

Check

- If there will be supervised parenting time between the child(ren) and either you or your spouse
- If there will be no parenting time between the child(ren) and either you or your spouse

Describe why this parenting time arrangement is in the child(ren)’s best interests.

For more information on the child(ren)’s best interests, see Packet # 9, *Parenting Plans*.

3k. Check and complete only if spousal maintenance is ordered

Check

- “Petitioner” if you believe you should pay spousal maintenance
- “Respondent” if you believe your spouse should pay spousal maintenance

THE COURT ORDERS THAT:

1. This statement means that when the judge signs your decree, your marriage is ended.

2. CHANGE OF NAME

Check

- “Petitioner” if you want your name restored to what it was before the marriage
- “Respondent” if your spouse wants his or her name restored to what it was before the marriage.
You cannot put this in the decree for your spouse unless your spouse asks for it in writing.
 - Write the restored last name on the line

3. LEGAL DECISION-MAKING, PARENTING TIME, AND CHILD SUPPORT:

Check

- If the wife **is not** pregnant
- If the wife **is** pregnant and the child is the husband’s
 - Write the child(ren)’s expected birth date on the line

Identity of Children

- Write the names and birth dates of the minor children that you and your spouse have together (either by birth or adoption).

Parent Education Course

- Check that you and your spouse have both completed the Domestic Relations Course on Children’s Issues.

Legal Decision-Making and Parenting Time

Check **only one**: sole legal decision-making OR joint legal decision-making



Remember, if your spouse has filed a Response, you cannot complete this decree in advance, unless you and your spouse have agreed on everything in this form, including a Parenting Plan. Make sure you both sign the Parenting Plan. If you haven’t agreed on everything, you must attend a settlement conference or trial.

SOLE LEGAL DECISION-MAKING

- Check which parent will have sole legal decision-making Then check the level of parenting time and specific details:
 - Parenting time according to the Parenting Plan
 - Attach a detailed Parenting Plan (Packet # 9)
 - Supervised parenting time (as checked in number 3i)
 - Check which parent will have supervised parenting time

- Write who will supervise the parenting time
- Describe the restrictions on the parenting time
- Check who will pay for the supervised parenting time
- Attach a detailed Parenting Plan (Packet # 9)
- No parenting time (as checked in number 3i)
 - Check which parent will not have parenting time

JOINT LEGAL DECISION-MAKING

- Attach a Parenting Plan signed by both parents
- The court must approve the Parenting Plan at the hearing

4. CHILD SUPPORT:



Before you do this section, you will need to complete a Child Support Worksheet for the court to sign. For more information, see Packet # 8, *Child Support*.

Check

- “Petitioner” if you believe you should pay child support
- “Respondent” if you believe your spouse should pay child support
 - Then check which parent will receive the payments

Write

- The amount of monthly child support, using the Child Support Worksheet
- The date the monthly payments will begin
- The total amount of any past unpaid child support
 - Check which parent will pay the past unpaid child support
 - Write the monthly payment

5. MEDICAL AND DENTAL INSURANCE, PAYMENTS, AND EXPENSES:

- Check which parent will be responsible for providing medical and dental insurance for the minor child(ren), based on the information in your Petition
- Write the percentage that each parent will pay of any medical or dental costs not covered by insurance
- Write the total amount of any past unpaid medical expenses
 - Check which parent will be responsible for paying past unpaid medical expenses
 - Write the monthly payment for any past unpaid medical expenses

6. FINANCIAL INFORMATION EXCHANGES

You do not need to do anything for this section. This section states that you and your spouse must share your financial information with each other every two years. If there is a significant change in either or your financial circumstances, your child support order may need to be modified.

7. TAX EXEMPTION:

- Check which parent (Petitioner or Respondent) will claim each of you and your spouse's children as a dependent on income tax forms
- Write the name of each child
- Write which years each child will be claimed by each parent



This is a complicated issue. If you are not sure what to do, ask a lawyer or accountant for advice.

8. CHILDREN TO WHOM THIS DECREE DOES NOT APPLY:

You only need to complete this section if there was a child born during the marriage who is not the child of both you and your spouse.

- Check "Petitioner" or "Respondent" as not being the child(ren)'s biological parent. When you check this you are saying that person does not have any legal obligations or rights to the child(ren).
- Write the name(s) and birthdate(s) of the child(ren) on the lines who are not common to you and your spouse.

If the wife is pregnant and her husband is not the father:

- Check the box
- Write the child's expected birthdate on the line

9. ENFORCEMENT OF TEMPORARY ORDERS:

- Enter the dates of all temporary orders made by the court for spousal maintenance (alimony) or child support. This allows you to make sure your spouse pays everything that the court has decided.

10. SPOUSAL MAINTENANCE

- If you **did not ask** for spousal maintenance (alimony) in your Petition, then check the first box that says that neither party shall pay spousal maintenance.
- If you **did ask** for spousal maintenance, then check which party should pay spousal maintenance to the other and then complete sections a, b, c, and d regarding the (a) amount of spousal maintenance to be paid, (b) how long spousal maintenance will be

paid, (c) the required spousal maintenance worksheet, and (d) how the spousal maintenance payments will be paid to the receiving party.

- You have the option of selecting that spousal maintenance will be paid through an Income Withholding Order (“IWO”). An IWO is an order that is sent by the Court to the payor’s employer and directs the employer to automatically deduct support payments (e.g., spousal maintenance or child support) from the payor’s paycheck every time he or she is paid. The employer then sends the support payment to the Support Clearinghouse who then sends the child support to the payee. If you want your support payments to be paid by IWO, then you need to submit a completed IWO to the Court for the judge to sign.
- An IWO form can be found here: <https://www.azcourts.gov/selfservicecenter/Child-Support-Family-Law/Family-Law-Forms/Dissolution-of-Marriage-with-Children>
- The Law Library and Resource Center staff (located on the second floor of the Pima County Superior Court) can assist you with locating the Income Withholding Order form and the instructions needed to fill out the form.

11. COMMUNITY PROPERTY AND DEBTS

In this section, you will mark how the community property and debts should be divided.

- If you and your spouse **did not gain** any property or debts while you were married, leave this section blank.
- If you and your spouse **have already agreed** upon the division of community property and debts (as checked in number 3e), describe that agreement here and in number 11.
- If you and your spouse **have not agreed** upon the division of community property and debts (as checked in number 3e), mark sections 10 and 11 so that they match your Petition.



REMEMBER, the court cannot order something in your Decree that you did not ask for in your Petition. The Decree can include less, but it cannot include more.

Property in each party’s possession: This refers to personal property items (clothes, furniture, vehicles, household items, etc.) currently in each party’s possession that should remain in that party’s possession. You can check the box for “Petitioner,” “Respondent,” or both, or you don’t have to check any boxes.

DO NOT check:

- “Respondent” if there are items in your spouse’s possession that should be awarded to you
- “Petitioner” if there are items in your possession that should be awarded to your spouse

Real estate: Include the address of the real estate in the first blank and the legal description of the property (found on the deed) on the lines. Check the box for the party who will keep the real estate. There is space in the form for two separate pieces of real estate. If you need to include additional real estate, attach a separate piece of paper.

Household furniture & appliances: List furniture and large appliances (e.g., refrigerator) and their estimated values on the lines. For each item, check the box for the party who will keep that property. If you need to include additional items, write them in the “Other Items” section.

Household furnishings: List household items (other than furniture and large appliances) and their estimated values on the lines. For each item, check the box for the party who will keep that property. If you need to include additional items, write them in the “Other Items” section.

Other items: List any other items and their estimated values on the lines. For each line, check the box for the party who will keep that property.

Retirement Funds: List any pensions, profit sharing, stock plans, 401Ks, IRAs, etc. and their estimated values on the lines. For each line, check the box for the party or parties who will be awarded these funds.

Motor Vehicles: Include the make, model, VIN number, and name of the lien holder (if any) for each vehicle on the lines. Check the box for the party who will keep the vehicle. The form has space for three separate vehicles. If you need to include information for additional vehicles, attach a separate piece of paper.

12. COMMUNITY DEBTS:

List community debt sources and amounts (e.g., Visa card, \$2000). For each line, check the box for the party or parties who will pay the debt.

13. SEPARATE PROPERTY:

This section confirms separate property that you or your spouse brought into the marriage or received through gift or inheritance during the marriage. List the property items and their estimated values (e.g., bike, \$75). For each line, check the box to show who owns the item.

14. SEPARATE DEBTS:

This section confirms separate debts that you or your spouse acquired before the marriage. List the debt sources and amounts (e.g., student loans, \$15k). For each line, check the box to show which party is responsible for the debt.

15. THE PARTIES WILL FILE THEIR FEDERAL AND STATE INCOME TAX RETURNS AS FOLLOWS:

This section states that you and your spouse have already filed or will file joint income tax returns for the years of your marriage, except for the year during which you get divorced. For the year you get divorced, and for all of the years after, you will file separate and individual returns.

- If you have a different agreement about the manner you and your spouse will file taxes, write it on the lines for “Other.”

16. UNKNOWN DEBTS:

This section confirms that you are responsible for paying any debts you personally incurred since separating from your spouse and any debts that you incurred that your spouse does not know about. Your spousal is responsible for paying any debts he or she incurred since separating from you and any debts he/she incurred that you are unknown to you.

17. ADDITIONAL ORDERS:

This section is optional. You may leave it blank.

- If there is something extra that you want the judicial officer to order, you can describe it here.

18. LIMITATION ON JURISDICTION:

This statement confirms that the Respondent was personally served with the Petition. The court CANNOT sign a decree for child support, spousal maintenance, or the division of community property and debts if the Petition was not served personally. For more information, see Packet # 10, *Service on the Other Party*.

19. FINAL ORDERS. This language indicates that the divorce is final once the Decree is signed by the judge.

SIGNATURES

Leave the first date line and the Judge/Commissioner line blank. The judicial officer will sign and date the Decree at the end of the hearing.

- Sign the “Petitioner” line and date it.
 - If the Respondent is agreeing to the terms of the Decree, then the Respondent should also sign and date the form.

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
ATLAS Number: _____
Lawyer's Bar Number: _____
Representing Self, without a Lawyer or
 Attorney for Petitioner OR Respondent

ARIZONA SUPERIOR COURT, PIMA COUNTY

Case No. _____

Petitioner

and

Respondent

**DECREE OF DISSOLUTION
OF MARRIAGE
(WITH CHILDREN)**

THE COURT FINDS AS FOLLOWS:

1. This case has come before this court for final orders. The court has either taken all testimony needed to enter a final Decree of Divorce/Dissolution or has determined that no testimony need be taken to enter the final Decree of Divorce/Dissolution.
2. This court has jurisdiction over the parties under the law, and the provisions of this Decree are fair and reasonable under the circumstances, and in the best interests of the minor children as to legal decision-making, parenting time, and support.
3. The court finds that:
 - a. At the time this action was filed, one of the parties had lived in Arizona for more than 90 days or had lived in Arizona while a member of the United States Armed Forces for more than 90 days.
 - b. The provisions of A.R.S. § 25-381.09 relating to the Conciliation Court either do not apply or have been met.
 - c. The marriage is irretrievably broken.
 - d. This is NOT a covenant marriage OR This IS a covenant marriage.
 - e. Where it has the legal power to do so and where it is applicable to the facts of this divorce, this court has considered, approved, and made Orders relating to issues of legal decision-making and parenting time, spousal maintenance (alimony), and the division of property and/or debts.

f. As to property and debts,

The parties did not acquire any community property or debts during the marriage.

OR

The parties have agreed to a division of community property and debt as evidenced by their signatures on the bottom of this document and as described in sections 10 and 11 of this order.

OR

There is no agreement as to division of property and debt, but all community property and debt is divided pursuant to sections 10 and 11 of this order.

g. This Court has jurisdiction under A.R.S. § 25-1001 et al. to issue an order regarding legal decision-making and parenting time because (check ALL that apply):

The children have lived with a parent in Arizona for at least the past six months immediately before filing the Petition.

The child is less than six months of age and has lived from birth with a parent in Arizona.

No other state has issued an order regarding legal decision-making or custody of the children.

There is no case pending in any other state regarding legal decision-making or custody of the children.

Although the children have not lived in Arizona for the past six months, they have not lived in any other state for all of the past six months either, and the children and at least one parent have a significant connection to Arizona and there is evidence here about the children's well-being.

The children have lived in a state other than Arizona for the past six months, but the other state does not want to issue an order regarding legal decision-making or custody of these children because the children and at least one parent have a significant connection to Arizona and there is evidence here about the children's well-being.

The children and both parents now live in Arizona.

h. Wife is

NOT pregnant

IS pregnant, and the husband IS or IS NOT the father of the unborn child(ren).

i. This Court has jurisdiction under A.R.S. § 25-1221 to order the other party to pay child support because (check ALL that apply):

That person is a resident of Arizona.

That person was personally served in Arizona.

That person agrees to have the case heard here and filed written court papers in this case.

That person resided with the child in this state.

That person resided in this state and provided pre-birth expenses or support for the child.

The child resides in this state as the result of the acts or directives of that person.

That person had sexual intercourse in this state and the child may have been conceived by that act of intercourse.

That person signed a birth certificate that is filed in this state.

That person did other acts that substantially connect that person with this state.

j. **Check and complete only if supervised or no parenting time is ordered:**

Supervised parenting time between the children and Petitioner OR Respondent

OR

No parenting time by the Petitioner OR Respondent is in the best interest of the child(ren) because

k. **Check and complete only if spousal maintenance is ordered.**

Petitioner OR Respondent lacks enough property, including property given to him or her as part of this divorce, to provide for his or her reasonable needs, and is unable to support himself or herself through an appropriate job or is of a condition that he or she should not be required to look for work outside of the home, or lacks earning ability necessary to support himself or herself, or contributed significantly to the educational opportunities of the other spouse, or had a marriage that lasted a long time and is of an age which may severely limit the possibility of employment in order to support himself or herself.

THE COURT ORDERS THAT:

1. The marriage of the parties is dissolved, and the parties are restored to the legal status of single persons.

2. **CHANGE OF NAME:**

Petitioner’s OR Respondent’s last name is restored to _____.
Date of Birth: _____

3. **LEGAL DECISION-MAKING AND PARENTING TIME:**

Wife is NOT pregnant.

Wife IS pregnant, and the child is common to the parties. The child will be born on or about _____ (date), and all orders below as to legal decision-making, parenting time, support, and medical insurance/expenses apply to this child along with all children named below.

Identity of Children

This Decree concerns these children:

Name of Child	Date of Birth
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Domestic Relations Education Course on Children’s Issues (Parent Education)

Petitioner AND Respondent have completed the Domestic Relations Education Course.

LEGAL DECISION-MAKING & PARENTING TIME

Sole Legal Decision-Making of the minor child(ren) is awarded to

Petitioner OR Respondent subject to parenting time as follows:

The parties will have legal decision-making for the children, pursuant to A.R.S. § 25-403, as set forth in the Parenting Plan attached. The court adopts the Parenting Plan describing the Plan to this Decree, the Parenting Plan becomes part of the final Decree and carries the same legal weight as any other order of this Court.

OR

Supervised parenting time between the children and Petitioner OR Respondent based on the findings in number 3i above, according to the terms of the Parenting Plan attached to this Decree, but parenting time is to take place only in the presence of another person named below or otherwise approved by the court.

Name of supervising person: _____

Restrictions to parenting time: _____

The cost of supervised parenting time will be paid by Petitioner, Respondent, OR shared equally between the two parties.

OR

No parenting time rights to Petitioner OR Respondent, based on the findings in number 3i above.

Joint Legal Decision-Making: The parties will have joint legal decision-making for the children, pursuant to A.R.S. § 25-403, as set forth in the Parenting Plan attached. There have been no significant acts of domestic decision-making and parenting time between the parties. By attaching the Parenting Plan to this Decree, the Parenting Plan becomes part of the final Decree and carries the same legal weight as any other order of this Court.

4. CHILD SUPPORT

Petitioner Respondent shall pay child support to Petitioner Respondent in the amount of \$_____ per month, beginning _____, 20___, according to the Child Support Worksheet. This support obligation shall end when a child reaches age 18, OR if still attending high school or a certified high school equivalency program, support shall continue to be provided while the child is actually attending high school or the equivalency program but only until the child reaches age 19, OR is otherwise emancipated, OR at his or her death.

Further, that costs for past child support and care for child(ren) in the amount of \$_____ shall be paid by Petitioner Respondent in the amount of \$_____ each month until paid in full. Payments shall be made as stated above.

5. MEDICAL AND DENTAL INSURANCE, PAYMENTS, & EXPENSES

Petitioner Respondent is ordered to provide medical and dental insurance for the minor child(ren). Payment shall be made according to the Child Support Order attached. The party ordered to pay shall keep the other party informed of the insurance company’s name, address, and telephone number, and provide the other party with documents necessary to submit insurance claims.

Petitioner is ordered to pay _____% and Respondent is ordered to pay _____% of all reasonable uncovered and/or uninsured medical, dental, prescription, and other health care charges for the minor child(ren), including co-payments.

Costs for past medical expenses for child(ren) in the amount of \$_____ shall be paid by Petitioner Respondent in the amount of \$_____ each month until paid in full. Payments shall be made as stated above.

6. FINANCIAL INFORMATION EXCHANGES

The parties shall exchange financial information (tax returns, spousal affidavits, earning statements, and/or other related financial statements) every twenty-four months.

7. TAX EXEMPTION

Parties shall claim as income tax dependency exemptions on federal and state tax returns as follows:

Parent entitled to claim child:	Name of Child	Current Tax Year	Later Tax Years
<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent			
<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent			
<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent			
<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent			
<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent			

8. CHILDREN TO WHOM THIS DECREE DOES NOT APPLY

It is also ordered that Petitioner Respondent has no legal obligations or rights to the child(ren) born during the marriage but not common to the marriage, namely (use additional paper if necessary):

Name of Child

Date of Birth

1. _____

2. _____

AND/OR

Child(ren) expected to be born on this date: _____

9. ENFORCEMENT OF TEMPORARY ORDERS:

All obligations ordered to be paid by the parties in Temporary Orders dated (fill in dates of ALL temporary orders here) _____ shall be satisfied in full or judgment is awarded against the party with the obligation up to the amount due and owing as of the date of this Decree, together with the interest allowed by law.

10. SPOUSAL MAINTENANCE:

Neither party shall pay spousal maintenance (alimony) to the other party.

OR

Petitioner Respondent is ordered to pay spousal maintenance to the other party beginning the first day of the month after service of the Petition for Dissolution, or the first day of the month following the entry of a Decree of Dissolution.

If you requested spousal maintenance, you must complete sections a, b, c, and d below:

a. Amount of Spousal Maintenance (You must enter an amount):

\$_____ shall be paid each month in spousal maintenance.

b. Duration of Payments (how long spousal maintenance will be paid – You must check one of the following boxes):

Spousal maintenance will be paid for the following period (choose one):

Until the Court orders the payments to stop;

For _____ months (example: 60 months)

Other: _____

c. Spousal Maintenance Worksheet (You must select one of the options):

The amount and duration of spousal maintenance that I have requested falls within the range calculated by the Spousal Maintenance Guidelines and I have attached a Spousal Maintenance Worksheet **OR** I attached a Spousal Maintenance Guidelines when I filed the Petition for Dissolution to start this divorce.

OR

The amount and duration of spousal maintenance that I have requested does not fall within the range calculated by the Spousal Maintenance Guidelines and I am requesting a different amount (deviation). Application of the Spousal Maintenance Guidelines is inappropriate or unjust and the amount I am requesting is fair because:

d. Payment of spousal maintenance (You must indicate how spousal maintenance will be paid):

Spousal maintenance will be paid by Income Withholding Order. An Income Withholding Order has been submitted to the judge for signature along with this Decree (you must submit an Income Withholding Order if spousal maintenance will be paid by wage garnishment).

OR

Spousal maintenance will be paid by Petitioner Respondent to the other party by direct payment each month as stated below (please put in the date the spousal maintenance payment is due each month and the method in which it will be paid (i.e., check, Zelle, Venmo, etc.)

11. THE COMMUNITY PROPERTY AND DEBTS SHALL BE DIVIDED AS FOLLOWS:

	TO PETITIONER	TO RESPONDENT
<input type="checkbox"/> Property in each party's possession	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Real estate at: _____	<input type="checkbox"/>	<input type="checkbox"/>
Legal Description (from the Deed):		

<input type="checkbox"/> Real estate at: _____	<input type="checkbox"/>	<input type="checkbox"/>
Legal Description (from the Deed):		

Household furniture and appliances:		
(For example: Bedroom furniture: \$250)		
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
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_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Household furnishings:

(For example: lamp: \$30)

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
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<hr/>	<input type="checkbox"/>	<input type="checkbox"/>

Other items:

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
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<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>

Bank Accounts:

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>

Retirement Funds: Pension/Profit Sharing/Stock
Plan/401K/IRA:

_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
Motor vehicle: _____	<input type="checkbox"/>	<input type="checkbox"/>
Make: _____ Model: _____		
VIN: _____		
Lien Holder and Amount: _____		
Motor vehicle: _____	<input type="checkbox"/>	<input type="checkbox"/>
Make: _____ Model: _____		
VIN: _____		
Lien Holder and Amount: _____		
Motor vehicle: _____	<input type="checkbox"/>	<input type="checkbox"/>
Make: _____ Model: _____		
VIN: _____		
Lien Holder and Amount: _____		
Motor vehicle: _____	<input type="checkbox"/>	<input type="checkbox"/>
Make: _____ Model: _____		
VIN: _____		
Lien Holder and Amount: _____		

12. **COMMUNITY DEBTS SHALL BE PAID AS FOLLOWS:**

(For example: Visa card, \$2000)

	TO PETITIONER	TO RESPONDENT
1. _____	<input type="checkbox"/>	<input type="checkbox"/>
2. _____	<input type="checkbox"/>	<input type="checkbox"/>
3. _____	<input type="checkbox"/>	<input type="checkbox"/>
4. _____	<input type="checkbox"/>	<input type="checkbox"/>
5. _____	<input type="checkbox"/>	<input type="checkbox"/>
6. _____	<input type="checkbox"/>	<input type="checkbox"/>

13. **SEPARATE PROPERTY IS CONFIRMED AS FOLLOWS:**
 (For example: bike, \$75)

	TO PETITIONER	TO RESPONDENT
1. _____	<input type="checkbox"/>	<input type="checkbox"/>
2. _____	<input type="checkbox"/>	<input type="checkbox"/>
3. _____	<input type="checkbox"/>	<input type="checkbox"/>
4. _____	<input type="checkbox"/>	<input type="checkbox"/>
5. _____	<input type="checkbox"/>	<input type="checkbox"/>
6. _____	<input type="checkbox"/>	<input type="checkbox"/>
7. _____	<input type="checkbox"/>	<input type="checkbox"/>

14. **SEPARATE DEBT IS CONFIRMED AS FOLLOWS:**
 (For example: student loans, \$15k)

	TO PETITIONER	TO RESPONDENT
1. _____	<input type="checkbox"/>	<input type="checkbox"/>
2. _____	<input type="checkbox"/>	<input type="checkbox"/>
3. _____	<input type="checkbox"/>	<input type="checkbox"/>
4. _____	<input type="checkbox"/>	<input type="checkbox"/>
5. _____	<input type="checkbox"/>	<input type="checkbox"/>
6. _____	<input type="checkbox"/>	<input type="checkbox"/>
7. _____	<input type="checkbox"/>	<input type="checkbox"/>

15. **THE PARTIES WILL FILE THEIR FEDERAL AND STATE INCOME TAX RETURNS AS FOLLOWS:**

After the judicial officer signs the Decree of Dissolution of Marriage (Divorce), the parties will pay federal and state taxes as follows: For the years they were married but not including the year the Decree was signed, the parties have already filed or will file joint federal and state income tax returns. For these previous years, the parties will also pay and hold the other harmless from ½ of all additional income taxes, if any, and all other costs, and share equally in refunds. For the calendar year that the Decree was signed, and for all future years, each party will file separate federal and state income tax returns, and each will give the other party all necessary documentation to do so.

Other: _____

16. **UNKNOWN DEBTS:**

Petitioner is ordered to pay all debts unknown to Respondent, Respondent is ordered to pay all debts unknown to Petitioner, and each party is ordered to pay his or her debts which he or she incurred since the parties separated.

17. **ADDITIONAL ORDERS:**

The Court further orders that _____

18. **LIMITATION ON JURISDICTION**

This Court cannot make a legal order, without personal service on Respondent, with respect to issues of community debts or property, spousal maintenance, or child support.

19. **FINAL ORDERS:**

Pursuant to Rules 78, Arizona Rules of Family Law Procedure, this signed Decree is a final appealable order as there are no further matters pending before the Court.

DATED: _____

Judicial Officer

Submitted by Petitioner _____ Date: _____

Approved by Respondent
(if applicable): _____ Date _____